

## **Evaluation Policy Bachelor of Business Administration**

### **Evaluation and Assessment Pattern for BBA programme**

All examinations of Dr. D. Y. Patil Vidyapeeth's COL shall be conducted twice a year (June and December) at the specified Examination Centres online. Conduct of Examinations, Passing Criteria, and Learners Disciplinary Control in the Examinations will be as per the Regulations amended from time to time by Dr. D Y Patil Vidyapeeth.

The overall assessment for a course will consist of the following two components:

1. Formative Assessment of Continuous Nature and 50% weightage.
2. Summative Assessment or Term End Examination of 50% weightage.

### **1. Formative Assessment of Domain Core, Specialisation Courses**

Formative Assessment shall have a Continuous Assessment approach. The learners are required to submit all assessments by the due date to complete the process of continuous assessments, which contributes 50% weightage. Assignment submission facility is available online on their learning portal, which can be accessed anytime, from any smart device.

The courses are designed meticulously towards a self-disciplined study pattern, wherein the learners can complete their coursework and assessments at their own pace till the last date of submission. Formative Assessment has the following components:

**Total Marks: 50 Marks**

**• Formative assessment /Assignment:**

The full syllabus assessment will foster the use of concepts learned during the entire coursework. It is to be noted that this assessment can only be accessed after successfully completing the entire course.

This assessment includes two sections: Multiple Choice Questions (MCQs) and descriptive questions.

**2. Summative Assessment / Term End Examination**

**Total Marks: 50 Marks**

The full syllabus assessment will foster the use of concepts learned during the entire coursework. It is to be noted that this assessment can only be accessed after successfully completing the entire course.

This assessment includes two sections: Multiple Choice Questions (MCQs) and descriptive questions. This will include 40 marks Multiple choice questions and ten marks descriptive questions for summative assessment.

**Key points of learning path:**

- All units will be opened sequentially
- Only upon successful completion of the available content, the next content will be available.
- In case of non-completion of the available content, student will be required to re-attempt the content for successful submission and mark it “as done”.
- Upon completion of all content in a unit, the corresponding block assessment will be available inside the same units.
- The course summary assessment will be available along with the full syllabus assessment, only upon successful completion of all units.
- Student may also discuss the implications of learning outcomes with the faculty by using the “Ask a question” feature of the learning portal.

### **PASSING CRITERIA**

To qualify in examination a learner must obtain the following marks in each course: -

- Minimum 40% marks in Formative Assessment
- Minimum 40% marks in Summative Assessment / Term End Examination
- Student should secure 40% marks in each of formative and summative assessment separately.

### **Grading and Award of Class for BBA Programme**

Based on the total obtained marks in each course, a letter grade is converted in a scale of 8 as mentioned in below table:

<b>Percentage</b>	<b>Grade</b>	<b>Grade Point</b>
> 80	O	8
75 to 79	A+	7.5
70 to 74	A	7
65 to 69	B+	6.5
60 to 64	B	6
55 to 59	C+	5.5
51 to 54	C	5
45 to 50	D+	4.5
40 to 44	D	4
< 40	F	F

Grade Point Average is calculated by using the formula below:

$$\text{GPA} = \text{Sum of (Course Credits x Grade Point)} / \text{Total Credits}$$

### **Grace Marks**

Grace Marks up to a maximum of 1% of the total marks could be used in different courses, course to a maximum of 5 marks in one course. There will be no re-evaluation for any course assessment. Learners will have to appear for the course exam within the valid period if she/he fails to secure minimum passing criteria.